

Prasanta Chandra Mahalanobis Mahavidyalaya



(Accredited by NAAC)

111/3, B.T. Road (Bon-Hooghly), Kolkata – 700108

Phone : 8697169513

E-mail: pcmm.principal@gmail.com

Website: www.pcmm.edu.in

REPORT ON CAPACITY BUILDING PROGRAMME

Title of Capacity Building Programme	Managing Microsoft
Organized By	Department of Computer Science
Date	03.12.2019
Time	3.30 pm – 4.30 p.m.
Venue	Room No: 9
Name and Designation of Resource Person(s)	Mrs. Suparna Dey (Department of Computer Science) Ms. Deepmala Chakrabarty (Department of Computer Science)
Number of Students attending	50
Brief Description of the Event and Brief Summary of the Lecture by Resource Person(s)	The Inaugural Address was delivered by Dr Shyamal Karmakar, Principal, Prasanta Chandra Mahalanobis Mahavidyalaya. Mrs. Suparna Dey delivered a concise demonstration covering key features of Word, Excel, and PowerPoint, showcasing their practical applications and functionalities. Interactive Session was conducted by Ms. Deepmala Chakrabarty, Department of computer science, Prasanta Chandra Mahalanobis Mahavidyalaya. Vote of Thanks was delivered by Dr Kamala Mitra, IQAC coordinator, Prasanta Chandra Mahalanobis Mahavidyalaya.
Briefly Mention How the Event Will Benefit Students	This program benefits students by enhancing their digital literacy and equipping them with essential skills in Microsoft Office applications, which are widely used in academic and professional settings.



PRASANTA CHANDRA MAHALANOBIS MAHAVIDYALAYA
111/3 B.T.ROAD, KOLKATA-700108 (Affiliated to WBSU)

Capacity Building Programme
On
"Managing Microsoft"
Offered By
Department of Computer Science
In Collaboration with **IQAC**

Semester I (Hons & Gen) Students are eligible

DATE : 03/12/2019
3:30 P.M.

Banner



Snapshot



K. Karman

Principal
Prasanta Chandra Mahalanobis Mahavidyaaya
111/3, B. T. Road, Kolkata-108